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ENVIRONMENTALLY PREFERABLE PURCHASES AND PRACTICES POLICY

The City of Turlock encourages innovation and efficiency improvements. By adopting environmentally-friendly purchasing practices, the City can reduce its environmental impact, reduce costs and liabilities, and improve environmental quality.

PURPOSE

This policy outlines the City's preference for environmentally-friendly products, showcases the City's environmental stewardship, and directs all departments to practice environmental sustainability to the extent possible. The primary goals are to minimize environmental impacts and promote the purchase of recycled and environmentally-preferred products that:

- A. Conserve natural resources and materials;
- B. Reduce the consumption of space in landfills; and
- C. Increase employee awareness that many used items can serve an additional purpose.

GENERAL POLICIES

1. Whenever feasible, each department should make every reasonable effort to purchase and use recycled products or with recycled content, to the extent such use does not adversely affect health, safety, operational efficiency, or effectiveness, as determined by each department. Nothing in this policy shall be construed as requiring the purchasing of products that do not perform adequately or are not available at a reasonable price.
2. Departments will review purchasing specifications and contract requirements, and where feasible, will revise such specifications and contract requirements to encourage the use of recycled products and other environmentally-preferred products. Departments shall consider the ability of a product and its packaging to be reused, reconditioned, or recycled. Departments should purchase products which minimize waste and toxic by-products in their manufacturing, use, recycling, and disposal processes.
3. The City shall phase in Green Seal-certified restroom cleaning products at all City-occupied buildings, replacing previously purchased non-green products.

IT EQUIPMENT

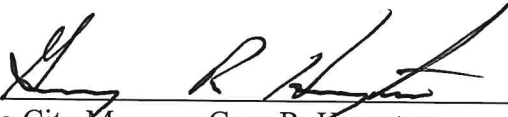
Preference should be given to electronic products that:

1. Have Bronze registration or higher under the Electronic Products Environmental Assessment Tool (EPEAT), or which meet similar energy efficiency standards;
2. Are Energy Star-rated or meet similar energy efficiency standards.

PROMOTION

1. City business cards, letterhead stationery, envelopes, business forms, and other documents should use recycled products for where feasible. Such items should be labeled "Printed on Recycled Paper" to promote the use of post-consumer content. In addition, City mailings and publications should be printed using non-toxic inks.
2. All City offices and Departments should promote the recycling of office waste paper by providing recycling bins for employees use. Parks, Recreation and Public Facilities staff are responsible for the weekly collection and removal for recycling of such office waste paper, including cardboard waste.

Reviewed and Approved: _____


Acting City Manager Gary R. Hampton

4/8/2021

Date